



## Digital Citizenship Code of Responsibility for Families Anglophone South School District - 2021/2022

Dear ASD-S Families,

In recent years technology, at home and in the classroom, has made connecting with one another easier than ever. ASD-S acknowledges that each of us has a role to play in ensuring our interactions with each other remain respectful and positive.

We teach our students the importance of being good Digital Citizens and ask them, as well as our staff, to take responsibility for their conduct online.

Unfortunately, we have all seen the impact that negative use of social media can have on our relationships, mental health, and school communities, and we look to our families to model appropriate and positive communication online.

When negative, angry, or hurtful comments are voiced through social media to raise a complaint or disagreement, it has a damaging impact on our students and school community. Students are often put at the centre of these posts where their personal information or experiences are shared, causing embarrassment for the student and tensions in the classroom. This can elevate risks to mental health and overall well-being.

We encourage everyone in our school communities to give careful thought before you share or contribute to negative posts, to be kind and considerate to one another, and to follow the formal process for directing concerns and complaints, outlined in [Policy 360](#), *Parent/Public Communication of Concerns*. This process ensures the individuals able to resolve the issue can properly address it, and by taking the conversation off-line, honours a student's right to privacy.

We encourage families to sign below to indicate their support of a positive learning and working environment online and in their school's community.

Your signature demonstrates your readiness to follow the formal process for complaints and disputes and your commitment to helping our schools model respect and kindness online.

I \_\_\_\_\_, parent/guardian of \_\_\_\_\_,  
acknowledge the ASD-S policy for sharing concerns and grievances related to my  
child's school and education.

**I understand complaints and grievances about my child's school and education  
will not be addressed or resolved online.**

**Parent/Public Communication of Concerns**

<b>Category</b>	<b>Educational Services</b>		
<b>Subject</b>	<b>Parent/Public Communication of Concerns</b>		
<b>Adopted</b>		<b>Revised</b>	March 2021
<b>Policies Used / Referenced</b>	6-361; 10-157		

**Policy Statement**

Anglophone South School District recognizes that situations which are of concern to families may arise in the operation of the schools and the district, and approves the following procedures.

**Procedures**

1. Concerns by parents/guardians regarding individual students shall be directed to the classroom teacher. If unresolved by the classroom teacher, the complaint shall then be directed to the School Principal or designate.
2. Concerns of a general nature at the school level shall be directed to the School Principal or designate who will determine whether the complaint may be addressed by a specific school, district or provincial policy.
3. Concerns involving transportation of pupils shall be directed initially to the School Principal. The Assistant Transportation Manager may be contacted.
4. If a satisfactory settlement is not reached at the school level, the matter should then be referred to the appropriate local Education Centre staff.
5. Failing agreement at this point, the matter shall be referred to the Office of the Superintendent.
6. Certain concerns by parents/students may be appealed under the Education Act (example: grade placement, suspensions over 5 days)

**Reference**

- [\*A User's Guide for "The Appeal Process" as described in The New Brunswick Education Act \(January, 1998\).\*](#)
- [EECD Policy 703 - Positive Learning and Working Environment Policy](#)
- ["When Conflict Arises" - Brochure](#)